

Rec'd by _____
 Date/Time _____
 Baptism _____
 Pmt _____
 Cat or Mentor _____ (Y or N)
 Book /Packet after May 5 _____

2017-2018 Registration Form

Religious Education Grades K-6 and Confirmation Year 1 and Year 2

Registration period is March 1, 2017 – March 31, 2017

Tuition Rates Increase after March 31

ID# _____

St. Mary Immaculate Parish
 Religious Education: 815-436-4501
 Confirmation: 815-436-2651 ext 867 or 878

Family Last Name _____

Home Address _____

City _____ Zip _____

Email _____ (write legibly) Subdivision _____

New Family _____
 (Check if yes)

Intro to the Faith Class
 Students entering the 3rd – 8th grade who have had no previous religious education will be placed in our Intro to the Faith class the first year.

Covenant to Attend Mass Regularly

A copy of our complete Mass Covenant can be found in the office, in the RE handbook and online.

I understand my responsibilities both as a Catholic and parent to attend Mass on a weekly basis. In signing this form, I am making a commitment to maintain our current weekly attendance at Mass or, if we are not currently doing so, to strive to attend Mass regularly together with my children and prayerfully to seek the help and grace of God to keep my commitments.

Parent Signature _____ *Date* _____

	Name	Home Phone	Cell Phone
Mother			
Father			

Sacramental make-up requires a separate form. Fee is \$30 per sacrament

Please send me info on becoming a Catechist _____ Please send me info on becoming a Confirmation Mentor _____

Available Session for CONFIRMATION

Monday only 7:00 – 8:30p.m. only

Available Sessions for Grades 1-6

Tue 1 5:15 – 6:30 p.m.

Wed 1 4:45 – 6:00 p.m.

Th 1 5:15 – 6:30 p.m.

Wed 2 6:30 – 7:45 p.m.

Sat 1 9:00 – 10:15 a.m.

Kindergarten classes will

only be offered

Sat 9:00

Child's First and Last Name	Birthday	RE Grade in Fall of 2017	Last grade of RE completed	Special Learning Needs (Does your child have an IEP)	Baptism Date/Parish Name & City	1 st Reconciliation Date/ Parish Name & City	1 st Eucharist Date/Parish Name & City	K-6 Session Choice (list 1 st , 2 nd , 3 rd preference)		
								1	2	3

Copy of Baptismal Certificate is required at registration for each student (unless baptized at St. Mary's or currently on file)

K-6 Dismissal _____ WALKER
 (Check one) _____ RIDER

Please complete the payment commitment for both sections;

Tuition and Weekly Offering

No Family will be turned away because of financial need.

Tuition Commitment (Catechists and Mentors receive modified tuition)

Any past due balances must be paid for a registration to be accepted

	Amount Due on or before March 31	Amount Due after March 31
1 Child	\$250	\$285
2 Children	\$370	\$440
3+ Children	\$490	\$600

Option 1: I will pay the full amount of tuition at registration.

Option 2: I will pay my tuition through 2 automatic payments made on June 15 and November 15th. (Must complete the Automatic Tuition Deduction Form attached)

Option 3: I will request financial assistance through the FACTS program. See box below. I will hold my registration as I await notification from the Business Office.

FACTS Tuition and Fees Worksheet (\$30 processing fee required)

Current Tuition 2017-2018 (see above) \$ _____
 Sacramental Make-up (\$60 per student) \$ _____
 Confirmation Book Fee (\$20 per student) \$ _____
 TOTAL Due for 2017-2018 \$ _____

Go to this website to complete application
<https://online.factsmgmt.com/Signin.aspx>

More details can be found on the
 FACTS Info sheet attached

Weekly Offering Commitment

Check the box of the option your family will commit to and sign below.

Option 1: Families will commit to a \$15 weekly (or \$65 monthly) contribution to the parish. This commitment will be made in addition to the tuition agreement above.

Option 2: I will meet with the Parish Business Manager to discuss. I will hold my registration until I resolve this issue with the Business Office. Please call 815.436.2651

The weekly offering is based on the 52-week fiscal year of the church starting July 1st and ending June 30th.

Signature of parent(s)/guardian(s) required

Date

Student Information

Name	Allergic to medications? Y or N If yes, please list medication	Taking ongoing medications? Y or N If yes, please list	Please list any other special medical needs
Child 1 name			
Child 2 name			
Child 3 name			
Child 4 name			

Medical Permission Form

I grant permission for the administration of First Aid to my child(ren), _____

_____, by the people in charge of Religious Education Grades K-6 and Confirmation Program in the event that I am not in attendance, as their judgment deems advisable, and to make the necessary referrals to qualified physicians for the treatment of illness or accidents of a more serious nature. I understand I will be promptly notified in the event of any serious illness or accident and prior to any major surgery, except when delay in such communication would endanger life. In the case of a medical emergency, I understand that every effort will be made to contact the parent/guardian of the participant. In the event that I cannot be reached, I hereby give permission to the physicians selected by the adult staff to administer proper treatment.

Parents'/Guardians' Signatures: _____ Date _____

CONFIRMATION ONLY:

1. INSURANCE INFORMATION

For Students in the Confirmation Program please attach a copy of your insurance card to be kept on file.

2. BOOK FEE \$20 Added to Total Tuition Due

Emergency Contact: _____
 Relationship to child---can not be parent

Emergency Contact Phone # _____

_____ Yes, I would like to volunteer during my child's RE or Confirmation session as an office volunteer, hall monitor or dismissal assistant.

_____ Yes, I would like to volunteer—but am more available during the day or in the summer to help with office tasks.



How do I apply for financial aid for Religious Education or Confirmation Tuition?

➤Go to this website:

<https://online.factsmgt.com/signin.aspx>

- In the New User Registration Box click “Register”
- On the “Institution Sign up” page click the bullet for “Search for my Institution”
- In the “Institution search Box” type in 60544 in the zip code box. Click green search button.
- When you see the institution choices appear, click on the “St Mary Immaculate Religious Education/Confirmation” institution
- This will take you to the beginning of the St. Mary Immaculate Religious Education/Confirmation section of FACTS.

From this point – follow the prompts to create your own account to enter your own personal financial information.



➤Information that you will need to complete the application:

- What year you will be applying for (2017-2018)
- Total due (fees and tuition) for your family (see back of RE registration for calculation worksheet)
- Tax return for tax year end 2015 or 2016 (only one year is needed)
- Household expenses, student loans, other financial obligations
- Means to pay the \$30 processing fee—debit card, credit card or pre-paid VISA available through Manna.

There will be a \$30 non-refundable processing fee that all applicants will have to pay to the FACTS program to apply for aid.

The St. Mary Immaculate Business Office will contact you with the resolution passed on to them from the FACTS program. Once you have received this notification—then please bring in your completed RE/Confirmation registration form to the office so we can complete the registration process.