**St. Mary Immaculate   
Marriage Preparation Process Checklist**



SMI Parish Office  
815.436.2651 x803

**Faith Formation**

*Engaged Encounter Weekend* (make own contact and reservation and pay fee directly to them. Send proof of attendance to parish for your file.) Website with Dates & Registration: <http://www.jolietee.org>

**\_\_\_\_ OR**

Attend Marriage Prep Workshop at St. Mary Immaculate Parish ($100 per parishioner couple/ $150 per non-parishioner couple) Registration Required [www.smip.org/sacraments/marriage](http://www.smip.org/sacraments/marriage)

\_\_\_\_\_ *Natural Family Planning:* Attend either an *8 session* individual Creighton Method Course with Michelle Sullivan, Creighton Model Practitioner **or** a Billings Method Intro Session hosted by the Diocese of Joliet. Return your certificate of completion to the parish office.

Michelle Sullivan (Creighton Method Course)--815-995-0480 or [pgsully@att.net](mailto:pgsully@att.net) First Date:\_\_\_\_\_

Diocese (Billings Method)--815-838-5334 or [familyministry@dioceseofjoliet.org](mailto:familyministry@dioceseofjoliet.org) Date:\_\_\_\_\_\_\_\_

\_\_\_\_\_ Contact Deacon Vic Puscas to begin FOCCUS Inventory (at least 8 months prior to wedding date)

Email: [vic@camicjohnson.com](mailto:vic@camicjohnson.com)

\_\_\_\_\_ Two sessions With Sponsor Couple to review FOCCUS Inventory

SPONSOR COUPLE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE NO. \_\_\_\_\_\_\_\_\_

DATES OF SESSIONS: 1. \_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ *Mass Reflections* Google Doc to help you and your fiance/fiancee grow in faith and foster a lifelong habit  
 of receiving Christ in the Eucharist. Contact Dr. Doug Muir ex 889 or dmuir@smip.org to set up   
 Google doc.

**Forms**

\_\_\_\_\_ Contact the parish where you were baptized *within 6 months* of your wedding and ask for baptismal certificates to be mailed to St. Mary’s or dropped off to parish office (Note: Certificates issued earlier than 6 months prior to wedding cannot be accepted) Parish Address: 15629 S. Rt 59 Plainfield, IL 60544

\_\_\_\_\_ 2 Witness Affidavits per person (4 total per couple). May be completed at SMI or at any Catholic parish near the witnesses.

*\_\_\_\_\_ $375 fee* for parishioner (*$500 fee* for non-parishioners) includes wedding preparation and use of . building for rehearsal/wedding*(Does NOT include cost of music- minimum $175 bench fee).*

PAID $ \_\_\_\_\_ DUE $ \_\_\_\_ $200 deposit required to secure date

\_\_\_\_\_ For those not already civilly married, obtain a Marriage Licence from Will County within 60 days of your wedding date.

**Ceremony**

\_\_\_\_\_ Contact our Music Director Terry Henderson at 815-436-2651 ex 850 or [thenderson@smip.org](mailto:thenderson@smip.org) to schedule an appointment to plan the music for your ceremony.

*\_\_\_\_\_ Contact the priest/deacon* 1 month prior to weddingfor an appointment to verify paperwork, as well as to discuss ceremony details, and receive the Sacrament of Reconciliation.

DATE OF MEETING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TIME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Our wedding coordinator Marie Reitenbach will meet with you regarding the rehearsal and wedding

logistics 2-3 weeks prior to your wedding. 630-661-0156 or mreitenbach@gmail.com