

SMI Publicity Request

BULLETIN ARTICLES: Submit to Diane Brunsting at bulletin@smip.org 14 days in advance of the Sunday run date. *Note:* Article submission deadlines may change throughout the year due to early deadlines by the printing company. Ministry leaders will be notified of changes as soon as possible.

WEBSITE, COMMONS MONITORS & SOCIAL MEDIA: Submit to Jackson Brunsting at jbrunsting@smip.org 14 days in advance of the desired run date.

PUBLICITY OUTSIDE OF THE PARISH: Submit to Pam Angelus at pangelus@smip.org 14 days in advance of the desired run date. *Note:* Decisions about external advertising are at the discretion of the parish.

MASS ANNOUNCEMENTS: Submit to Father James Guarascio at fatherjames@smip.org by the Monday prior to the weekend of your requested run date.

SMIP reserves the right to re-format any article or announcement.

Event Name:	
Event Dates/s:	
Requested Start Date & Duration:	
Submitted By/Phone/Email:	

Type your article/announcement in the large framed space below. Type a short, 3-4 sentence blurb for your event in the first, smaller framed space below for social media, etc. Please do not exceed the size of the text box.

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